

Administrative Procedure 146 – Appendix D

Appendix D – SOCIAL MEDIA GUIDELINES FOR STUDENTS

1. Students are not permitted to use social media within the classroom unless they meet the appropriate age restrictions for each social media application. Closed educational social media is allowed under supervision and if permitted within the Terms of Reference of the specific application.
2. Student use of social media accounts - whether personal or instructional based - during class time shall be used at the discretion of the Principal and teacher, respectively.
3. Live streaming is only permitted during public events.
4. Social media sites are public. Students should remember what they contribute leaves a permanent digital footprint. Students should only post things they would want their friends, families, teachers or future employers to see.
5. Students are to follow the *BGSD Responsible Digital Citizenship Through Admirable Use Agreement* when contributing online. Additionally, students should be aware that while it is acceptable to disagree with someone else's opinion online, they should respond in a respectful way; criticism should be provided in a constructive manner. What is inappropriate in school is also inappropriate online.
6. Students should always keep their personal safety as a top priority and avoid posting personal information about themselves or others, such as phone numbers, addresses, birthdates, and pictures.
7. Students should not share their password with anyone other than their parents/guardians.
8. The use of other people's intellectual property without their permission is unacceptable. It is a violation of copyright law to copy and paste other's thoughts and pass them off as one's own. When paraphrasing another's idea(s) sources should be cited with a URL. It is good practice to hyperlink to sources. Be aware that media may also be protected under copyright laws and permission should be granted to use media.
9. Students will not misrepresent themselves by using someone else's identity.
10. All students have a responsibility to report and seek assistance from the Principal if they see something of concern, such as misinformation/disinformation, aggressive or hateful comments, bullying, or an individual at risk.

Reference: Aspen View Public School Division Social Media Guidelines for Staff
BGSD Bring Your Own Device Website
BGSD Responsible Digital Citizenship Through Admirable Use Agreement
Brock University Social Media Guidelines
Edmonton Catholic Schools Social Media Guidelines for Schools
EIPS Social Media Guidelines
University of Alberta Social Media Guidelines
University of Lethbridge Social Media Guidelines
Wild Rose School Division Social Media Guidelines
Your Connected Life - A Teen's Guide to Life Online from Media Smarts